



MINUTES – Board Meeting 15 August 2018

Subject:	Schools Board Meeting		
Time:	7.00pm – 9.10pm		
Date:	15 August 2018		
Location:	Primary School Admin Conference Room		
Chair:	John Siamos	Scribe:	Katharine Nash
Attendees:	Dale Mackesey, Alison Harman, Scott Bywaters, Catrina Campbell-Fraser, Amanda Derbyshire, Jane Gillies, Marlene Kornides, Ailsa Moore, Perisse Pitsikas, Vicki Roberts, Elishia Vearing, Kaye Ward, Bruce Webber; John Burke (until 7:45)		
Apologies:	Shelley Blechynden, Michael Jenkin, Cailie Spencer		

Time	Item	Recommendations	Summary of discussion	Actions
7.00pm	Welcome	-	John Burke, foundation principal of Inner City College in Subiaco, introduced. Burke outlines vision, design and timeline for new secondary school.	<ul style="list-style-type: none"> • Board members encouraged to provide input to Burke on aspirations for secondary children, design elements for the school, and principal behaviours. • MHPS will facilitate dialogue between parents and John Burke through (1) Parent - Principal sessions with preference to Year 5 parents, and (2) Principal presence at MHPS assemblies.
7.45pm	Board Training	-	Module 1 and Governance Tree introduced; completed exercise identifying board's role to inform, advise and decision in various contexts.	<ul style="list-style-type: none"> • Module 2 to be addressed at next meeting
8:00pm	Past Minutes & Correspondence		<p>Minutes of the 30 May meeting endorsed by CCF and AD.</p> <p>Correspondence from Acting Director General regarding the revised Independent Schools' review process acknowledged.</p> <p>Correspondence from Schools Board Chair to Principal regarding Junior Primary School leaking roof acknowledged.</p>	<ul style="list-style-type: none"> • DM to suggest to BMW the installation of industrial gutter guards to prevent gutter damming; DM to advise that the structure is not heritage listed (facade only is heritage listed)

8:05pm	<p>Principals Reports - School and Financial</p>		<p>ESC Report and Financial Summary: Limited play space is an issue. ESC Business Plan endorsed by JS and KN.</p> <p>MHPS Report and Financial Summary: Principal informs board that the Business Plan blurbs from subcommittees are drafted and to be refined by MK and formatted by Alex Castle. Discussion of revised Independent School review process. MHPS will be an early adopter of the online assessment tool; software dashboard aligns with MHPS's subcommittee configuration. Principal informs that 2019 class structures are under evaluation and associated impact on staffing. 5 Kindergarten classes expected in 2019 compared to 6 in 2018. Building plan on target. Principal requests that Relationship Committee explores alternatives to school photo process to minimise disruption. Principal forecasts fewer students identified as "Students at Educational Risk" and consequently funding stream reduced. ESC Principal informs that increasing demands on finite SAER funding with broadening of recognised diagnoses (eg. ADHD, dyslexia). Principal proposes that "Leadership and Relationships" subcommittee be divided into two committees, "Leadership" led by DM and "Relationships" led by PP.</p>	<ul style="list-style-type: none"> • Relationships Committee to explore alternatives to school photo process, namely shifting photography to successive Mondays and limiting sibling photographs to before/after school. • DM to solicit members for "Leadership" subcommittee.
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8:25pm	Sub-committee Reports		<p>Relationships: Board advised that volunteer registry is underway and named SchoolLink6016; a system to recognise students by community members is planned; “Dress as a Farmer” day scheduled to raise money for drought-stricken farmers.</p> <p>Floreat Athena is receptive to having MHPS and other schools utilise their grounds and an athletics club is envisioned.</p> <p>Board advised that Bronwen Mears is retiring after a strong career in public education. Board endorses the creation of a music award in her name.</p> <p>Subcommittee recommends a trial using TransPerth buses to transport children between school and swimming lessons in Term 4. Board endorses.</p> <p>Teaching and Learning: SAER data and opinion survey data analysis forthcoming. Opinion survey data to be assessed longitudinally with “like schools” and national averages.</p> <p>Learning Environment: Acknowledgement that subcommittee lacks adequate representation from parents.</p> <p>Resources: Furniture selection is underway; Board informed that opportunity exists to make learning environments more collaborative.</p>	<ul style="list-style-type: none"> • PP to define the Bronwen Mears Music Award • CCF to finalise short journey transport policy and present to board. • DM and AD to solicit representation for Learning Environment subcommittee, especially from Early Childhood parent group. • Resource Subcommittee to present Fees and Book List at next Board Meeting.
8:45pm	Board Election Guidelines		<p>Regarding Section 4.3 (Community Representatives), a minor revision is recommended to improve screening process when selecting a community member for a board position, especially if individual is unknown to the Board. Approved by DM and SB.</p>	
8:50pm	P&C Update		<p>Additional discussion regarding installing CCTV at Kiss & Drive.</p>	

8:55pm	Commendations		Propose commendations for Bronwen Mears, Alex Castle, Michael Jenkin and Floreat Lions Club; to be delivered on 07 December 2018.	
9:00pm	General Business		Board invited to attend School Review PL Day on 08 October 2018.	
9:05pm	Summary of meeting / Board reflection		Propose an independent scribe at next meeting to observe Board operation and behaviour.	Independent scribe to be appointed by JS for next meeting.
9:10pm	Next meeting			The next meeting of the Board will be held on 7 November 2018